

# NFA

National Forestry Authority



## JOB ADVERTISEMENT

The **National Forestry Authority (NFA)** is a Government agency established under section 52 of the National Forestry and Tree Planting Act, 2003 as a corporate body responsible for sustainable development and management of Central Forest Reserves (CFRs) and provision of technical support to stakeholders in the forestry sub-sector. NFA's vision is "A world class, global leader in sustainable forest management", while its Mission is "To sustainably manage and develop the country's Central Forest Reserves and to provide quality forestry products and services for the socio-economic development of Uganda".

The Government of Uganda received funds from World Bank for implementation of Investing in Forests and Protected Areas for Climate Smart Development (IFPA-CD) Project. The IFPA-CD Project is jointly implemented by Ministry of Water and Environment (MWE) as the Lead Agency with Ministry of Tourism, Wildlife and Antiquities, National Forestry Authority (NFA), and Uganda Wildlife Authority (UWA).

NFA seeks to recruit a qualified **Procurement Assistant** to guarantee cost efficient procurement of goods or services, evaluate suppliers, facilitate negotiating of contracts and ensure that records of procurements and suppliers are maintained and periodically updated and reported.

**For details on the job descriptions, required experience and competencies about this Vacancy, visit our website [www.nfa.go.ug](http://www.nfa.go.ug) and /or NFA notice Board.**

### Criteria for application

Interested candidates who meet the above requirements, should submit their applications, certified copies of academic certificates, transcripts and curriculum vitae giving full details of applicants' education, qualifications, experience (with evidence), present salary, three referees with their full postal address, e-mail and telephone contacts as well as the candidate's full address and e-mail to the address below not later than close of business on **31<sup>st</sup> March 2022** or send soft copies to [recruit@nfa.go.ug](mailto:recruit@nfa.go.ug).

Only short listed candidates will be contacted. Any form of lobbying will lead to automatic disqualification.

**NFA is an equal opportunity employer and women are encouraged to apply.**

Applications should be addressed to:

**The Executive Director**

**National Forestry Authority**

**Plot10/20 Spring Road, Bugolobi**

**P. O. Box 70863, Kampala-Uganda**

**Tel: 0312 - 264035/6; 0414-360400**