



JOB ADVERTISEMENT

The National Forestry Authority (NFA) is a Government agency established under section 52 of the National Forestry and Tree Planting Act, 2003 as a corporate body responsible for sustainable development and management of Central Forest Reserves (CFRs) and provision of technical support to stakeholders in the forestry sub-sector. NFA's vision is "A world class, global leader in sustainable forest management", while its Mission is "To sustainably manage and develop the country's Central Forest Reserves and to provide quality forestry products and services for the socio-economic development of Uganda".

NFA seeks to recruit qualified Ugandans to fill the following positions.

POSITION: **PLANNING OFFICER (1 POSITION)**
Location: Headquarters Kampala
Supervisor: Coordinator Policy and Planning.
Salary Scale: NFA 4
Terms of Employment: Three (3) year contract (Renewable)

Job summary: To collect, analyze and process statistical data and information for planning, budgeting, reporting and policy development.

Responsibilities and tasks

- Prepare statistical, budget and performance reports .
- Initiate the preparation and formulation of annual estimates of income and expenditure and operating plans.
- Collect and analyze data relevant for planning and budgeting purposes.
- Liaise with department and unit heads to provide input for NFA's long term plans.
- Participate in formulation and review of Forest management plans for respective the CFR's.
- Prepare planning and reporting guidelines for the Institution.
- Support monitoring and evaluation activities.
- Prepare quarterly and annual budget performance reports.
- Contribute to income generating and sustainability initiatives of NFA.
- Perform any other duties as assigned by the Supervisor.

Qualifications, work experience and interpersonal attributes/competences

- Bachelor's degree (Honors) in Economics or Commerce from a reputable institution.
- Minimum of three (3) years working experience in a similar or related position.
- Minimum of thirty (30) years of age.
- Planning and coordination skills.
- Concern for quality, standards and accountability.
- Records and information management.
- Excellent writing and result oriented.

POSITION: FOREST SUPERVISOR (6 POSITIONS)
Reports to: Sector Manager/Plantation Manager
Duty Station: Field based and ready to work in hard to reach areas
Salary Scale: NFA 7
Terms of Employment: Three (3) year contract (Renewable)

Job summary: Ensure protection and sustainable management of Central Forest Reserves.

Responsibilities and tasks

- Take full charge of the beat and manage the Central Forest Reserves (CFRs).
- Implement forest management plans including raising nursery seedlings, planting trees and regular forest boundary maintenance.
- Initiate, maintain and manage relationships with local communities.
- Participate in preparation and review of Forest Management Plans.
- Prepare and implement operational work plans, weekly activity schedules and targets and ensure their accomplishment.
- Supervise and report performance of all licensed activities within the beat and maintain an updated register.
- Ensure collection of projected revenue.
- Participate in preparation and supervision of local contracts where applicable and certification of completion of work.
- Ensure regular maintenance of forest forest infrastructures.
- Monitor and regularly report on flowering and seeding (phenology) of trees.
- Plan, conduct and supervise forest patrols to ensure integrity of the forest.
- Participate in forest protection activities beyond the beat.
- Perform any other duties as assigned by the supervisor.

Qualifications, work experience and interpersonal attributes/competences

- Minimum of a Diploma in Forestry or Agro-forestry from a reputable institution.
- At least two (2) years working experience in a similar or related position in a reputable organization.
- Basic knowledge of forestry and environmental management.
- Minimum of twenty five (25) years of age.
- Good interpersonal, team building and organizational skills.
- Good communication skills.
- Ability to manage the supply chain for silviculture, harvesting operations and logistics.
- High level of integrity, resilience and reliability.
- Entrepreneurial ability and result-oriented.

Criteria for application

Interested candidates who meet the above requirements, should submit their applications, certified copies of academic certificates, transcripts and curriculum vitae giving full details of applicants' education, qualifications, experience (with evidence), present salary, three referees with their full postal address, e-mail and telephone contacts as well as the candidate's full address and e-mail to the address below not later than close of business on 29th April 2022 or send soft copies to recruit@nfa.go.ug.

Only short listed candidates will be contacted. Any form of lobbying will lead to automatic disqualification.

NFA is an equal opportunity employer and women are encouraged to apply.

Applications should be addressed to:

The Executive Director

National Forestry Authority

Plot10/20 Spring Road, Bugolobi

P.O. Box 70863, Kampala-Uganda

Tel: 0312 - 264035/6; 0414-360400